



**FSA LETTER OF MEDICAL NECESSITY**

The recently enacted Patient Protection and Affordable Care Act of 2010 has changed the rules for the purchase of over the counter (OTC) products using your Flexible Spending Account (FSA) or Health Reimbursement Arrangements (HRA) pre-tax funds.

Effective January 1, 2011 FSA or HRA funds can no longer be used to purchase OTC medicine and drugs unless you have a Letter of Medical Necessity (LMN), or a prescription, from your doctor.

The Spending Account Service Center has developed this letter to assist you and your health care provider in submitting the information needed to process your claim. Your provider can also submit a letter on his or her letterhead as long as the letter includes all of the information as listed below. ***This letter will be valid for expenses incurred for one year from the date on the letter. At the end of the year, a new letter will be required.***

<b>Employer:</b>	<b>Date:</b>
<b>Employee Name:</b>	<b>Employee SS# or ID#:</b>
<b>Patient Name:</b>	
<b>Diagnosis and Recommended Treatment:</b>	
<b>Length of Treatment Required:</b>	
<b>Provider Name and License #:</b>	
<b>Provider Address and Telephone #:</b>	
<b>Provider Signature:</b>	

For questions regarding your Flexible Spending Accounts, please call us at 800-580-6854.

You can fax the FSA Letter of Medical Necessity to 800-595-4642 or mail it to:

**Spending Account Service Center  
FSA Claims Processing  
2300 Renaissance Boulevard  
King of Prussia, PA 19406**

Please visit [www.EnrollOnline.com](http://www.EnrollOnline.com)™ to view your claim and check status. Access information is provided on your Welcome Letter.